



Facility Inspection Report Issued By The Minnesota Department of Corrections Pursuant to MN Statute 241.021, Subdivision 1

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INSPECTION DETAILS FOR:

Wright County Jail

Address: 3800 Braddock Avenue, Buffalo, MN 55313

MN Governing Rule: 2911 Local Adult Detention Facilities

Inspection Type: Biennial **Inspected By:** Sarah Johnson – Senior Detention Facility Inspector **Inspected on:** 09/06/2016

Inspection Method: Facility tour, staff and resident interviews, employee and resident file reviews, and related documentation reviews.

Officials Present During Inspection: Jail Administrator Patrick O'Malley

Officials Present for Exit Interview: Jail Administrator Patrick O'Malley

Issued Inspection Report to: Jail Administrator Patrick O'Malley; Sheriff Joseph Hagerty; Regional Manager Dayna Burmeister

RULE COMPLIANCE SUMMARY

Rule Chapter	Requirement Type	Total Applicable	Total Compliance	Total Non Compliance	Total Compliance With Concerns	Compliance Rating	Substantial Compliance Result/Criteria
2911	Mandatory	126	126	0	3	100.00%	Compliance rating of 100%
2911	Essential	101	101	0	1	100.00%	Compliance rating of 90%

TERMS OF OPERATION

Authority to Operate: approval **Begins On:** 10/01/2016 **Ends On:** 09/30/2018 **Facility Type:** Jail

Placed on Biennial Status: Yes **Biennial Status Annual Compliance Form Due On:** 09/30/2017

Delinquent Juvenile Hold Approval: 6 hrs exclusive of weekends and holidays **Certificate Holder:** Wright County Sheriff's Department

Special Conditions: None.

Approved Capacity Details *Operational Capacity is calculated as a percent of Approved Capacity beds.

Bed Type	Gender	Approved Capacity	%Operating Capacity	Operational Capacity	Bed Details	Conditions
Secure	Coed	228	93	212.04	Operational beds 212. On 10/06/2015 the facility requested 4 added beds, putting them at 228, but they are choosing not to increase the operational capacity. In order for them to stay at the 212 operational capacity in Statewide, the operating percentage was changed from 95 to 93.	None.

Variances

NONE

RULE COMPLIANCE DETAILS

Chapter 2911 - Mandatory Rules In Compliance With Concerns

Total: 3

1. 2911.1000 TRAINING PLAN.

A facility administrator or designee shall develop and implement a training plan for the orientation of new employees and volunteers and provide for continuing in-service training programs for all employees and volunteers. Training plans shall be documented and describe curriculum, methods of instruction, and objectives. In-service training plans shall be prepared annually and shall provide documentation indicating that training for individual employees has taken into consideration their length of service, position within the organization, and previous training completed.

Inspection Findings:

The training plan is adequate but it does not incorporate all the training that is given each year such as lexipol reviews, the monthly policy reviews and annual evacuation drill.

Corrective Actions:

Update the training plan to include all training that will be given on a yearly basis and the method of how the training will be provided.

Response Needed By:

2. 2911.2600 CLASSIFICATION OF INMATES. Subpart 1. Policy and procedure.

A facility shall have a written policy and procedure that provides for inmate classification in terms of level of custody required, housing assignment, participation in facility programs, and use of any overrides. The facility's policy and procedure on classification shall include consideration of the following: A. inmate gender; B. juvenile or adult status; C. category of offense; D. severity of current charges, convictions, or both; E. degree of escape risk; F. potential risk of safety to others and self; G. institutional disciplinary history; H. serious offense history; I. special needs assessment, inclusive of vulnerable adults, which includes a determination of how medical needs, mental health needs, developmental disability, or other behavioral or physical limitations or disabilities may impact on the classification of an inmate and appropriate housing of same; and J. special management inmate status.

Inspection Findings:

The facilities classification form does not incorporate special needs of the inmates, letter I of the rule. The classification of inmates is completed with more than just the classification form; inmates are also screened with a mental health form and PREA questionnaire. Inmates with special needs are being properly separated and housed, it is just not documented through the inmate classification as it should be.

Corrective Actions:

Update the classification system to reflect documentation that all the necessary elements of proper classification are being addressed. Submit to the Department of Corrections when the new classification system is available.

Response Needed By:

3. 2911.5800 AVAILABILITY OF MEDICAL AND DENTAL RESOURCES. Subpart 6. Medical screening.

A facility shall have a written policy and procedure that requires medical screening is performed and recorded by trained staff on all inmates on admission to the facility. The findings are to be recorded in a manner approved by the health authority. The screening process shall include procedures relating to: A. Inquiry into: (1) current illness and health problems, including dental emergencies, and other infectious diseases; (2) medication taken and special health requirements; (3) use of alcohol and other drugs that include types of drugs used, mode of use, amounts used, frequency used, date or time of last use, and history of problems that may have occurred after ceasing use, for example, convulsions; (4) past and present treatment or hospitalization for mental illness or attempted suicide; (5) other health problems designated by the health authority; and (6) signs and symptoms of active tuberculosis to include weight loss, night sweats, persistent cough lasting three weeks or longer, coughing up blood, low grade fever, fatigue, chest pain, prior history of active tuberculosis disease, and results of previous tuberculin skin or blood testing. B. Observations of: (1) behavior that includes state of consciousness, mental status, appearance, conduct, tremor, and sweating; and (2) body deformities, trauma markings, body piercings, bruises, lesions, and jaundice. C. Disposition to: (1) general population; (2) general population and referral to appropriate health care service; (3) referral to appropriate health care service on an emergency basis; and (4) other.

Inspection Findings:

The medical screening staff completed at intake does not include the signs and symptoms of active tuberculosis.

Corrective Actions:

Update the medical screening to include all necessary questions regarding tuberculosis to reflect the rule requirement. Inform staff of the change in medical screening questions.

Response Needed By:

Chapter 2911 - Essential Rules In Compliance With Concerns

Total: 1

1. 2911.1600 DESIGNATED TRAINING OFFICER.

A facility shall have a designated training officer responsible for: A. maintenance of training plans as required in part 2911.1000; B. maintenance of training records in sufficient detail to allow inspector assessment of compliance with parts 2911.1100 to 2911.1700; and C. documentation of waivers of training requirements based on equivalent training received before employment or demonstrated competency through proficiency testing.

Inspection Findings:

The training records are organized but some records need better documentation as to the description of training such as when staff attend mental health training and the monthly staff meeting that cover emergency procedure reviews.

Corrective Actions:

It is recommended to document all the training that was received in detail to provide adequate training verification and complete record keeping.

Response Needed By:

INSPECTION COMMENTS

The facility is constantly improving; they are progressive with the needs of a changing inmate population and staff training standard. They are adding support to the programs unit to better provide increased hours and coverage for inmate programs. The facility is very well maintained, clean, and well organized and continues to operate at a high level of compliance.

JJDPA Compliance

Compliance Report for the Monitoring Facilities Pursuant to the Juvenile Justice and Delinquency Prevention Act of 2002.

On September 6th, a Juvenile Justice and Delinquency Prevention Act audit was conducted for Wright County. Wright County Jail has 6 hour hold ability for the jail. For the federal fiscal year 2015, Wright County processed 18 delinquent juveniles. I reviewed 100 percent of the data. Only 7 juveniles were held securely in the jail, the other 11 were book and releases processed at the court house. There are three core requirements that are looked at during our facility review. Those core requirements are Deinstitutionalization of Status Offenders (DSO), Removal of Juveniles for Adult Jail and Adult Lockups (Jail Removal), and Sight and Sound separation.

Wright County policies reflect that juveniles are not held at the Wright County Jail. All delinquent juveniles are taken directly to East Central Regional Juvenile Center unless the delinquent juvenile can be brought to court within the 6 hour time frame.

Juveniles that need to be booked and released are booked at a station outside the jail. The only time a delinquent child would be booked and released in the jail is when it is a safety and security risk for the facility and the child. A log will be kept of any juvenile that will be processed through the facility.

DSO: I did not find any violations of the facility holding status offenders in the jail. Indication was that children that were booked and released were done so outside the secure perimeter of the jail.

Jail Removal: Files and Statewide Supervision System data indicate that any children brought into the jail are removed well within the 6 hour time frame allowed per the "Rural Exception."

Sight and Sound Separation: The facility design and policies allow for proper sight and sound separation. This includes the route taken to Court holding. Policies and the court schedule also indicate proper sight and sound separation are maintained.

The facility does not participate in any "Scared Straight" programs for any youth that are under public authority.

Court Holding: The facility has two secure court holding cells. They are sight and sound separated from each other and one is designated for juveniles only. There is also a Corrections Officer or Bailiff assigned to the holding area when occupied.

Wright County also does provide juvenile training to the staff.

Based on the documentation that was reviewed, I did not find any violations of the JJDP act during the Wright County inspection.

Report completed By: Sarah Johnson – Senior Detention Facility Inspector

Signature:

