



# Facility Inspection Report Issued By The Minnesota Department of Corrections Pursuant to MN Statute 241.021, Subdivision 1

Inspection and Enforcement Unit, 1450 Energy Park Drive, Suite 200, St.Paul MN 55108  
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## INSPECTION DETAILS FOR:

### North Homes Girls Program-Winnie Way

**Address:** 705 18th Street, Bemidji, MN 56601

**MN Governing Rule:** 2960 Children's Residential Facility

**Inspection Type:** Biennial **Inspected By:** Lisa Becking – Senior Detention Facility Inspector **Inspected on:** 04/06/2016

**Inspection Method:** Licensing and Inspection results are contained in the various sections of this report.

**Officials Present During Inspection:** Facility Director Mindy O'Brien

**Officials Present for Exit Interview:** Facility Director Mindy O'Brien

**Issued Inspection Report to:** CEO Jim Christmas; Facility Director Mindy O'Brien; Regional Manager Sherry Hill

## RULE COMPLIANCE SUMMARY

| Rule Chapter | Requirement Type | Total Applicable | Total Compliance | Total Non Compliance |
|--------------|------------------|------------------|------------------|----------------------|
| 2960         | Mandatory        | 316              | 316              | 0                    |

## TERMS OF OPERATION

**Authority to Operate:** approval **Begins On:** 06/01/2016 **Ends On:** 05/31/2018 **Facility Type:** Non-Secure Juvenile Residential Facility

**Placed on Biennial Status:** Yes **Biennial Status Annual Compliance Form Due On:** 05/31/2017

**Delinquent Juvenile Hold Approval:** **Certificate Holder:** North Homes, Inc.

**Special Conditions:** None.

### Approved Capacity Details *\*Operational Capacity is calculated as a percent of Approved Capacity beds.*

| Bed Type               | Gender | Approved Capacity | %Operating Capacity | Operational Capacity | Pre 96 LTSR | Post 96 LTSR | Bed Details | Conditions |
|------------------------|--------|-------------------|---------------------|----------------------|-------------|--------------|-------------|------------|
| Non-secure residential | Female | 6                 | 100                 | 6.00                 | 0           | 0            | None.       | None.      |

### Variances

NONE

## RULE COMPLIANCE DETAILS

**INSPECTION COMMENTS**

The North Homes Girls Program's - Winnie Way biennial inspection visit was completed on April 6, 2016 using Minnesota Rules, Chapter 2960, governing juvenile residential facilities. Sections of the 2960 standards that were applicable to your facility included: Administrative Standards, Group Residential, Corrections and Restrictive Procedures certifications.

This inspection visit consisted of a tour of the main building, outside grounds and recreation area, staff areas, intake area, all living units and resident bedrooms. The inspection also included review of staff and resident files, a review of logs and other pertinent documentation, a review of the policy and procedure manual and discussions with administration, staff members and residents. Staff training files and performance evaluations appeared complete.

The following suggestions are provided as information to assure added safety and security for residents and staff:

1. Consider creating policies and procedures for supervisory staff on the review of the cameras in the facility. Reviews and findings should be documented.
2. While not a serious concern at the time of the inspection, carpet issues should be addressed before they become a major problem.
3. Consider hiring a shared part time maintenance staff to assist in the facility/plant maintenance (between the two programs Winnie Way and Hawkins House) as the current responsibilities fall on the direct care staff and administration.

**JJDPA Compliance**

\* Total Capacity 6 female non-secure residential beds:

All of these beds are non-secure, according to JJDPA's definition of secure.

Report completed By: Lisa Becking – Senior Detention Facility Inspector

Signature: \_\_\_\_\_

